



1. Area : On the Water

| Activity Hazard Location | Who might be harmed | Precautions & Controls in place | Remaining Risk | Actions to be taken |
|--|--|--|---|--|
| Injuries from booms, ropes and fittings | Students, Instructors, members, Visitors | Training will be given on how equipment should be used to minimise risks. | Inherent risk in sailing Instructors to decide if youths will be required to wear a helmet | Helmet policy implemented. Helmets available at the adult student's or member's own choice. |
| Drowning, from capsize or falling overboard | Students, Instructors, members, Visitors | Buoyancy Aids will be worn at all times on the pontoon, jetties & water. Safety boat cover will be available on the water for scheduled sailing activities. Not buddy sailing. | Inherent risk in sailing | Lone sailing is not permitted. 2 adults and 2 dinghies must be on the water |
| Hypothermia, Hyperthermia, Cold Water Shock from immersion or exposure | Students, Instructors, members, Visitors | Instructors will assess conditions and advise students on appropriate clothing prior to each session. Safety boat cover will be available to take students ashore if cold. | Inherent risk in sailing | Wetsuits / dry suits and footwear to be worn when conditions dictate |
| Slipping / tripping in wet conditions | Students, Instructors, Members, Visitors | Students will be advised to wear suitable footwear and instructed in standard RYA techniques for boat manoeuvres. | Low | |
| Dispersal of dinghies | Students, Instructors, Members, Visitors | Sailing area will be identified for each activity and safety boat cover will monitor boats in danger of going out of area & take action to retain in sailing area or take ashore | Low | |
| Racing | Students, Instructors, members, Visitors | Instructions in Duty Officer file. General Sailing Instructions | Need for continual assessment of weather pre racing and during racing. | Hazards whilst on the water: sudden increase in windspeed, potential weather event |

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| | | | Also be prepared to curtail racing if sailor(s) in difficulty | i.e., thunderstorm |
| Underwater obstructions | Students, Instructors, members, Visitors | Hazard plan shows identified underwater hazards and map of reservoir | Students to be advised of hazards on first day of course at briefing | All sailors to keep away from identified hazards |
| Operation of Safety Craft | Students, Instructors, members, Visitors | Safety craft will be driven by members with RYA Powerboat Level 2 qualification. | | |
| Lifting / manoeuvring heavy objects | Students, Instructors, Members, Visitors | Instructors to advise students on how to manoeuvre boats. | | |
| Medical ailments during on the water activity | Students, Instructors, members, Visitors | First Aid box to be carried on each safety boat, together with any medication for students that is pre-advised in the medical declaration. Defibrator by gate to foreshore | First Aid to administered by first aiders. Check all students for ailments prior to training courses | Medical attention to be called if ailment/injury requires hospital treatment |
| Fire – afloat | Instructors on safety craft, Members, Visitors | Fuel cans to be taken ashore for re-filling to reduce spillage risk. | See fuel guidance | |
| Contaminated water (blue/green algae and Weill's disease) | Students, Instructors, members, Visitors | Harbourmaster & Commodore to monitor for visual signs and then make recommendations | | |
| Communication between Safety Boats & Duty hut | Instructors, Members | For courses and organised sailing | | Radios to be ton safety boats in duty hut and on shore |
| Lone sailing | Members | Sailing may only take place between sunrise and sunset with a buddy sailor | | Lone sailing is not permitted. 2 adults and 2 dinghies must be on the water |

2. Area : Clubhouse

| Activity Hazard Location | Who might be harmed | Precautions & Controls in place | Remaining Risk | Actions to be taken |
|---|---|--|---|---|
| Entrance Hall – trip hazard in doorways | Students, Instructors, members, Visitors | Normal care to be exercised in use. | Low | |
| Women’s and Men’s Changing Room – shower units, slip hazard | Students, Instructors, Members, Visitors | Normal care to be exercised in use. | Low | |
| Women’s and Men’s Changing room – wet floor slippage | Students, Instructors, Members, Visitors | Normal care to be exercised in use. | Floor will remain wet during changing | floor mats to be placed in areas close to benches to reduce further risk |
| Women’s Changing room – electrical distribution board | Students, Instructors, members, Visitors. | Locked cupboard. Members should not touch or operate this equipment | Children may access key if left in position by error. | Key to be kept in the key press in the office. Door to electrical cupboard to be kept locked |
| Women and Men’s Changing room – heaters | Students, Instructors, Members, Visitors | Excessive heat can be generated which can be damaging the walls if the room is not ventilated. | Maximum heat setting disabled | Sign saying switch off when leaving changing rooms. Blank off higher heat switches |
| Galley | Students, Members, Visitors | Students and visitors under 16 should not enter the galley area | Danger of hot surfaces and boiling water | To be advised not to go on area that has a red floor |
| Galley electrical equipment | Instructors, Members, Visitors | Only adults to operate | | PAT test programme on new equipment and re-test existing equipment on an appropriate frequency. All equipment to be switched off (signs to be used) |
| Galley fire blanket | Members & Instructors, Visitors | Checked annually | | See Fire Evacuation Plan |
| First Aid – main kit and safety boat kits – | Students, Instructors & members, | Regular checks currently by S Guyett. | Supplies to be kept topped up when used | First aid equipment to be |

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| Regular checking and replacement task | Visitors | | | in date and to be checked regularly throughout the season |
| Defibrator | Students, Instructors, Members, Visitors | Regular checks | Replace pads every 2 years | In date and checked monthly |
| Open Area – fire equipment & manual alarm bell | Students, Instructors, Members, Visitors | Equipment checked annually | | Exit door areas to be kept clear |
| Storage Cupboard – cleaning chemicals | Students, Members, Visitors | Door lock fitted | | |
| Balcony & Stairs– slip/ trip hazard at night | Students, Instructors, Members, Visitors | PIR sensor with a timer to control lighting for a fixed time interval. | | |
| Underfloor storage area | Students, Members, Visitors | Care to be taken when opening roller door which must be operated by an adult | Walkways to be clear | Keep walkways clear, switch light on, store away kit in area provided |

3. Area : Grounds & Car Park

| Activity Hazard Location | Who might be harmed | Precautions & Controls in place | Remaining Risk | Actions to be taken |
|---|--|---|------------------------------|--|
| Trip/slip hazard at night-time as members return to cars. | Students, Instructors, Members, Visitors | Floodlights to cover the car park and front of the clubhouse. | | |
| Garage Workshop tools and chemicals | Instructors, Members, Visitors | Authorised users only should enter the garage/workshop | | Garage & workshop to be kept locked when not in use |
| Fuel store – petrol and oil | Instructors, Members, | Petrol cans to be filled up onshore using the funnel provided | Spillage, contact with skin. | Members only to access the fuel store and to follow guidance |

4. Area : Foreshore, Pontoons & Jetties

| Activity Hazard Location | Who might be harmed | Precautions & Controls in place | Remaining Risk | Actions to be taken |
|--|--|---|---------------------------------------|--|
| Main jetty All pontoons and slipways – slip hazard | Students, Instructors, Members, Visitors | No running on pontoon. Clean surface when dirty from bird mess etc. | Concrete slipways remain as a hazard. | Bird mess to be cleared up daily when a course is taking place. Weekly on sailing days. |
| Main jetty – gaps between pontoons | Students, Instructors, Members, Visitors | No running on pontoon. | | Make students aware of gaps between pontoons |
| Foreshore – tyre wall | Students, Instructors, Members, Visitors | Potential for instability of tyre wall if erosion on infilled material occurs | | Carry out continual programme of infilling and levelling backfill in tyres |
| Duty hut jetty/pontoon walkway | Students, Instructors, Members, Visitors | Potential to fall into the reservoir | | Buoyancy aids to be always worn whilst on jetty / pontoon |
| Duty Hut | Students, Instructors, Members, Visitors | Care to be taken when using steps to the duty hut | | Buoyancy aids to be available should Duty Officer be required to assist Safety Boat on race days |

Stand Up Paddle Boarders (SUP) (Additional controls applicable to SUP's)

| Activity Hazard Location | Who might be harmed | Precautions & Controls in place | Remaining Risk | Actions to be taken |
|--|--|---|---------------------------|---|
| Paddle boarding | Members, Students, Visitors | SUP may only take place between sunrise and sunset | Low | Lone paddle boarding permitted by adults only at their own risk |
| Thunder and lightning | Instructors, Members, Students, Visitors | In the case of a storm SUP's must leave the water immediately | Low | |
| Hypothermia, Hyperthermia, Cold Water Shock from immersion or exposure | Instructors, Members, Students, Visitors | Appropriate clothing to be worn for the weather conditions | Low | Wetsuits and footwear to be worn when conditions dictate |
| Drowning | Instructors, Members, Students, Visitors | Approved buoyancy aides must be worn when afloat | Low | |
| When social sailing or club racing is taking place | Instructors, Members, Students, Visitors | SUPSt to navigate the circumference of the reservoir keeping a maximum of 10m from the shoreline avoiding sailing boats and fishermen | Low | In addition to controls, Sups to keep a minimum distance of 2m from the dam, jetty and boat launching areas |
| Weed | Members, Students, Visitors | SUPS to keep clear of any areas of weed | Low | |
| Leash | Instructors, Members, Students, Visitors | All paddlers must wear a leash whilst on the water | Low | Anyone not wearing a leash will be asked to come off the water |
| SUP board storage area | Members | Care to be taken when lifting boards on and off the racks | Used at member's own risk | |